

**THE BELLEVILLE POLICE SERVICE BOARD  
SPECIAL GENERAL MEETING AGENDA  
December 12, 2024  
Belleville Police Service, Joint Forces Room  
10:00 a.m.**

It is noted that there will be a Police Service Board Special In Camera (closed session) Meeting at 9:00 a.m. At 9:00 a.m. the Board will be requested to consider approval of the following resolution. This will take place in a very brief Open session, immediately prior to entering into In Camera session.

“THAT the Belleville Police Service Board enter into In Camera session to consider the following items, pursuant to Section 44(2,3) of the Community Safety and Policing Act (CSPA), 2019”

- Discussion regarding personal matters about identifiable individuals (Pursuant to Subsection 44(2)(b) of the CSPA, 2019)
- Discussion regarding labour relations or employee negotiations (Pursuant to Subsection 44(2)(d) of the CSPA, 2019)
- Discussion regarding litigation or potential litigation affecting The Board (Pursuant to Subsection 44(2)(e) of the CSPA, 2019)
- Review of Minutes for the In-Camera Meeting

1. CALL TO ORDER
2. DECLARATION OF INTEREST
3. CONFIRMATION OF AGENDA

**RESOLUTION**

“THAT the Agenda for the Belleville Police Service Board’s Special General Meeting of Thursday December 12, 2024 be revised and confirmed.”

**DISPENSE WITH THE FOLLOWING ITEMS OF BUSINESS**

4. RECOGNITIONS
5. DEPUTATIONS, PRESENTATIONS OR APPOINTMENTS
6. MINUTES
7. BUSINESS ARISING FROM THE MINUTES
8. CORRESPONDENCE

9. REPORTS FOR DECISION

**RESOLUTION**

**“THAT the Belleville Police Service Board approve and forward the 2025 Belleville Police Service Operating Budget to City Council for consideration during its upcoming Budget deliberations, and;**

**THAT Chair Heather Smith, Chief Rodd and Deputy Chief Meeks be authorized to present the 2025 Operating Budget to City Council.”**

10. NEW BUSINESS
11. BOARD INFORMATION MATTERS
12. NEXT MEETING DATE

Date January 23, 2025  
Place: Belleville Police Service, Joint Forces Room  
Time: 10:00 a.m.

13. ADJOURNMENT

**Belleville Police Service**  
 2025 Operating Budget  
 YTD as at September 30/2024

						2025 BPS OPERATING BUDGET		
	2022 ACTUAL	2023 ACTUAL	2024 BUDGET	2024 YTD - Sep	2024 - % SPENT	ADJUSTMENTS	2025 FINAL	% CHANGE
<b>TOTAL REVENUE</b>								
<b>PROVINCIAL FUNDING - POLICE</b>								
1-7-7000102-0347 Internet Child Exploitation	-\$ 17,713	\$ -	\$ -	0		\$ -	\$ -	
1-7-7000103-0156 Police Transportation	-\$ 26,681	-\$ 23,708	-\$ 29,000	-\$ 20,025	69%	\$ -	-\$ 29,000	0.00%
1-7-7000103-0301 RIDE Grant - Police	-\$ 15,418	-\$ 14,816	-\$ 14,900	-\$ 14,800	99%	\$ 100	-\$ 14,800	-0.67%
1-7-7000103-0312 Court Security Prisoner Transport	-\$ 1,461,635	-\$ 1,595,854	-\$ 1,595,800	-\$ 790,737	50%	\$ -	-\$ 1,595,800	0.00%
1-7-7000103-0344 Community Safety & Policing Grant	-\$ 45,047	\$ -	\$ -	-\$ 147,138	#DIV/0!	-\$ 18,800	-\$ 18,800	
1-7-7000103-0348 Membership Support Grant	\$ -	-\$ 8,000	-\$ 8,000	-\$ 8,000	100%	\$ -	-\$ 8,000	0.00%
1-7-7000103-0349 Strategy to Protect Children	-\$ 12,750	-\$ 12,403	-\$ 12,800	-\$ 12,740	100%	\$ 100	-\$ 12,700	-0.78%
1-7-7000103-0351 Strategy to End Human Trafficking	-\$ 17,400	-\$ 17,400	-\$ 17,400	-\$ 17,400	100%	\$ -	-\$ 17,400	0.00%
1-7-7000103-0352 Victim Services Grant	-\$ 100,000	-\$ 100,000	-\$ 100,000	-\$ 100,000	100%	-\$ 24,000	-\$ 124,000	24.00%
NEW 2025 Youth In Policing Initiative						-\$ 11,200	-\$ 11,200	
<b>PROVINCIAL FUNDING - POLICE</b>	<b>-\$ 1,696,644</b>	<b>-\$ 1,772,180</b>	<b>-\$ 1,777,900</b>	<b>-\$ 1,110,841</b>	<b>62%</b>	<b>-\$ 53,800</b>	<b>-\$ 1,831,700</b>	<b>3.03%</b>
<b>FEES &amp; SERVICES - POLICE</b>								
1-7-7000104-0173 Record Checks & Requests	-\$ 148,552	-\$ 148,065	-\$ 148,000	-\$ 98,999	67%	\$ -	-\$ 148,000	0.00%
1-7-7000104-0269 Paid Duties	-\$ 115,915	-\$ 82,405	-\$ 118,000	-\$ 119,585	101%	\$ -	-\$ 118,000	0.00%
1-7-7000104-0306 Adult Entertainment Licencing	-\$ 4,750	-\$ 3,800	-\$ 5,000	-\$ 4,250	85%	\$ -	-\$ 5,000	0.00%
1-7-7000104-0313 Deep River Services	-\$ 86,661	-\$ 90,083	-\$ 96,900	-\$ 72,671	75%	-\$ 6,100	-\$ 103,000	6.30%
1-7-7000104-0330 Alarm Program	-\$ 5,245	-\$ 11,194	-\$ 7,500	-\$ 6,400	85%	\$ -	-\$ 7,500	0.00%
<b>FEES &amp; SERVICES - POLICE</b>	<b>-\$ 361,123</b>	<b>-\$ 335,546</b>	<b>-\$ 375,400</b>	<b>-\$ 301,905</b>	<b>80%</b>	<b>-\$ 6,100</b>	<b>-\$ 381,500</b>	<b>1.62%</b>
<b>FINES - POLICE</b>								
1-7-7000105-0350 Prov. Offences Revenue Share	-\$ 122,180	-\$ 71,930	-\$ 125,000	-\$ 59,630	48%	\$ 50,000	-\$ 75,000	-40.00%
<b>FINES - POLICE</b>	<b>-\$ 122,180</b>	<b>-\$ 71,930</b>	<b>-\$ 125,000</b>	<b>-\$ 59,630</b>	<b>48%</b>	<b>\$ 50,000</b>	<b>-\$ 75,000</b>	<b>-40.00%</b>
<b>OTHER - POLICE</b>								
1-7-7000106-0164 Miscellaneous	-\$ 517,932	-\$ 38,318	-\$ 11,500	-\$ 33,131	288%	\$ 11,500	\$ -	-100.00%
1-7-7000106-0331 Collision Reporting Centre	-\$ 2,015	-\$ 2,047	-\$ 2,100	-\$ 2,127	101%	-\$ 100	-\$ 2,200	4.76%
1-7-7000106-4996 Utilization of RDA	0	0	-\$ 200,000	-\$ 200,000	100%	\$ 200,000	\$ -	-100.00%
1-7-7000106-4997 Contribution from Trust	-\$ 30,015	-\$ 29,989	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
<b>OTHER - POLICE</b>	<b>-\$ 549,962</b>	<b>-\$ 70,354</b>	<b>-\$ 213,600</b>	<b>-\$ 235,258</b>	<b>110%</b>	<b>\$ 211,400</b>	<b>-\$ 2,200</b>	<b>-98.97%</b>

<b>TOTAL REVENUE</b>	<b>-\$ 2,729,909</b>	<b>-\$ 2,250,011</b>	<b>-\$ 2,491,900</b>	<b>-\$ 1,707,634</b>	<b>69%</b>	<b>\$ 201,500</b>	<b>-\$ 2,290,400</b>	<b>-8.09%</b>
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<b>TOTAL EXPENSES</b>								
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<b>POLICE - GENERAL</b>								
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1-8-7000360-0040 Heat	\$ 65,818	\$ 62,851	\$ 85,000	\$ 59,995	71%	\$ -	\$ 85,000	0.00%
1-8-7000360-0041 Hydro	\$ 170,094	\$ 169,132	\$ 185,000	\$ 98,885	53%	\$ -	\$ 185,000	0.00%
1-8-7000360-0042 Water	\$ 8,667	\$ 5,489	\$ 6,900	\$ 3,503	51%	\$ -	\$ 6,900	0.00%
1-8-7000360-0043 Sewer	\$ 6,271	\$ 3,921	\$ 7,400	\$ 2,692	36%	\$ -	\$ 7,400	0.00%
1-8-7000360-0050 Telephone/Fax & Internet	\$ 101,162	\$ 125,401	\$ 132,500	\$ 88,970	67%	\$ 3,700	\$ 136,200	2.79%
1-8-7000360-0055 Photocopy Service	\$ 22,718	\$ 29,235	\$ 27,700	\$ 14,817	53%	\$ 4,100	\$ 31,800	14.80%
1-8-7000360-0060 Office Supplies	\$ 21,005	\$ 18,804	\$ 20,000	\$ 16,257	81%	\$ -	\$ 20,000	0.00%
1-8-7000360-0061 Postage & Courier	\$ 5,217	\$ 6,849	\$ 5,500	\$ 2,239	41%	\$ -	\$ 5,500	0.00%
1-8-7000360-0090 Building Insurance	\$ 63,620	\$ 73,922	\$ 82,500	\$ 64,186	78%	\$ 400	\$ 82,900	0.48%
1-8-7000360-0091 Insurance Claims	\$ 4,306	\$ 23,112	\$ 10,000	\$ 18,219	182%	\$ -	\$ 10,000	0.00%
1-8-7000360-0100 Clothing	\$ 126,984	\$ 148,031	\$ 170,000	\$ 67,397	40%	\$ -	\$ 170,000	0.00%
1-8-7000360-0115 Training	\$ 148,414	\$ 197,983	\$ 209,000	\$ 99,286	48%	\$ 137,400	\$ 346,400	65.74%
1-8-7000360-0180 Equipment	\$ 154,929	\$ 109,989	\$ 150,000	\$ 62,862	42%	\$ -	\$ 150,000	0.00%
1-8-7000360-0370 Contract Services	\$ 118,344	\$ 120,625	\$ 153,500	\$ 283,855	185%	\$ 23,600	\$ 177,100	15.37%
<b>POLICE - GENERAL</b>	<b>\$ 1,017,549</b>	<b>\$ 1,095,343</b>	<b>\$ 1,245,000</b>	<b>\$ 883,162</b>	<b>71%</b>	<b>\$ -</b>	<b>\$ 1,414,200</b>	<b>13.59%</b>

<b>POLICE - ADMINISTRATION DIVISION</b>								
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1-8-7000361-0010 Salaries	\$ 2,729,264	\$ 3,022,577	\$ 3,327,400	\$ 2,546,534	77%	\$ 454,300	\$ 3,781,700	13.65%
1-8-7000361-0012 Sick Leave / PRB Annual Adjustment	\$ -	-\$ 230,620	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
1-8-7000361-0020 Benefits	\$ 513,269	\$ 612,415	\$ 651,200	\$ 538,477	83%	\$ 184,300	\$ 835,500	28.30%
1-8-7000361-0030 Pensions	\$ 351,828	\$ 436,594	\$ 458,300	\$ 383,278	84%	\$ 81,800	\$ 540,100	17.85%
1-8-7000361-0071 Vehicle Maintenance	\$ 224,717	\$ 296,908	\$ 250,000	\$ 190,693	76%	\$ -	\$ 250,000	0.00%
1-8-7000361-0076 Vehicle Fuel	\$ 260,579	\$ 261,099	\$ 180,000	\$ 182,245	101%	\$ 80,000	\$ 260,000	44.44%
1-8-7000361-0079 Vehicle Insurance	\$ 83,105	\$ 93,897	\$ 107,800	\$ 88,417	82%	\$ 6,400	\$ 114,200	5.94%
1-8-7000361-0080 Building Repair and Maintenance	\$ 169,410	\$ 182,007	\$ 175,000	\$ 126,626	72%	\$ -	\$ 175,000	0.00%
1-8-7000361-0090 Drone Insurance	0	0	\$ -	\$ 6,480	#DIV/0!	\$ 6,500	\$ 6,500	
1-8-7000361-0110 Travel & Membership	\$ 2,453	\$ 1,612	\$ 2,500	\$ 1,153	46%	\$ -	\$ 2,500	0.00%
1-8-7000361-0230 Radio	\$ 135,275	\$ 102,216	\$ 118,500	\$ 105,646	89%	\$ 1,400	\$ 119,900	1.18%
1-8-7000361-0498 Contribution to Surplus	\$ -	\$ 230,620	\$ -	\$ -	#DIV/0!	\$ -	\$ -	
1-8-7000361-0511 Records Mgmt IT Operating	\$ 310,663	\$ 291,962	\$ 681,000	\$ 628,613	92%	\$ 174,800	\$ 855,800	25.67%
1-8-7000361-9999 Transferred to Fixed Assets	-\$ 11,346	\$ -	\$ -	0	#DIV/0!	\$ -	\$ -	
<b>POLICE - ADMINISTRATION DIVISION</b>	<b>\$ 4,769,217</b>	<b>\$ 5,301,288</b>	<b>\$ 5,951,700</b>	<b>\$ 4,798,162</b>	<b>81%</b>	<b>\$ 989,501</b>	<b>\$ 6,941,200</b>	<b>16.63%</b>

<b>POLICE - SUPPORT DIVISION</b>								
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1-8-7000362-0010	Salaries	\$ 2,853,634	\$ 3,014,655	\$ 3,121,300	\$ 2,420,287	78%	\$ 285,500	\$ 3,406,800	9.15%
1-8-7000362-0020	Benefits	\$ 403,680	\$ 485,976	\$ 519,100	\$ 455,298	88%	\$ 124,100	\$ 643,200	23.91%
1-8-7000362-0030	Pensions	\$ 374,547	\$ 424,171	\$ 439,500	\$ 378,541	86%	\$ 43,100	\$ 482,600	9.81%
1-8-7000362-0100	Equipment & Supplies	\$ 27,645	\$ 25,743	\$ 41,000	\$ 27,923	68%	\$ 34,800	\$ 75,800	84.88%
1-8-7000362-0110	Travel & Membership	\$ 4,433	\$ 5,440	\$ 5,500	\$ 5,991	109%	\$ -	\$ 5,500	0.00%
1-8-7000362-0130	Investigative Expense	\$ 95,273	\$ 209,713	\$ 180,000	\$ 151,934	84%	\$ -	\$ 180,000	0.00%
<b>POLICE - SUPPORT DIVISION</b>		<b>\$ 3,759,211</b>	<b>\$ 4,165,698</b>	<b>\$ 4,306,400</b>	<b>\$ 3,439,974</b>	<b>80%</b>	<b>\$ 487,500</b>	<b>\$ 4,793,900</b>	<b>11.32%</b>
<b>POLICE - OPERATIONS DIVISION</b>									
1-8-7000363-0010	Salaries	\$ 8,985,818	\$ 9,696,150	\$ 10,205,900	\$ 7,280,575	71%	\$ 421,400	\$ 10,627,300	4.13%
1-8-7000363-0020	Benefits	\$ 1,237,817	\$ 1,468,953	\$ 1,764,200	\$ 1,302,445	74%	\$ 263,900	\$ 2,028,100	14.96%
1-8-7000363-0030	Pensions	\$ 1,172,654	\$ 1,304,460	\$ 1,484,700	\$ 1,050,411	71%	\$ 25,700	\$ 1,510,400	1.73%
1-8-7000363-0110	Travel & Membership	\$ 7,040	\$ 12,671	\$ 11,400	\$ 8,446	74%	\$ -	\$ 11,400	0.00%
1-8-7000363-0130	Prisoner Meals	\$ 6,373	\$ 9,480	\$ 6,500	\$ 3,959	61%	\$ -	\$ 6,500	0.00%
<b>POLICE - OPERATIONS DIVISION</b>		<b>\$ 11,409,701</b>	<b>\$ 12,491,715</b>	<b>\$ 13,472,700</b>	<b>\$ 9,645,837</b>	<b>72%</b>	<b>\$ 711,000</b>	<b>\$ 14,183,700</b>	<b>5.28%</b>
<b>POLICE - EXECUTIVE SERVICES</b>									
1-8-7000364-0010	Salaries	\$ 972,526	\$ 1,136,889	\$ 1,134,300	\$ 908,965	80%	\$ 141,100	\$ 1,275,400	12.44%
1-8-7000364-0020	Benefits	\$ 133,867	\$ 162,417	\$ 181,800	\$ 147,136	81%	\$ 69,300	\$ 251,100	38.12%
1-8-7000364-0030	Pensions	\$ 114,782	\$ 139,360	\$ 139,800	\$ 125,863	90%	\$ 15,900	\$ 155,700	11.37%
1-8-7000364-0110	Travel & Membership	\$ 15,371	\$ 19,276	\$ 18,500	\$ 11,172	60%	\$ -	\$ 18,500	0.00%
1-8-7000364-0130	Special Presentations	\$ 27,956	\$ 21,830	\$ 25,000	\$ 8,624	34%	\$ 5,000	\$ 30,000	20.00%
1-8-7000364-0150	Contingency	\$ 271,939	\$ 221,102	\$ 240,600	\$ 241,679	100%	\$ 32,100	\$ 208,500	-13.34%
1-8-7000364-0520	Psychological Support	\$ 40,931	\$ 46,950	\$ 45,000	\$ 33,934	75%	\$ -	\$ 45,000	0.00%
<b>POLICE - EXECUTIVE SERVICES</b>		<b>\$ 1,577,373</b>	<b>\$ 1,747,824</b>	<b>\$ 1,785,000</b>	<b>\$ 1,477,373</b>	<b>83%</b>	<b>\$ 199,200</b>	<b>\$ 1,984,200</b>	<b>11.16%</b>
<b>BELLEVILLE POLICE SERVICES BOARD</b>									
1-8-7000365-0010	Honorarium	\$ 28,274	\$ 28,291	\$ 28,000	\$ 25,657	92%	\$ 7,000	\$ 35,000	25.00%
1-8-7000365-0110	Travel & Memberships	\$ 6,803	\$ 7,401	\$ 13,900	\$ 6,670	48%	\$ -	\$ 13,900	0.00%
1-8-7000365-0141	Interest on LTD	\$ -	\$ -	\$ 831,000	\$ 626,985	75%	\$ 14,900	\$ 816,100	-1.79%
1-8-7000365-0142	Principal on LTD	\$ -	\$ -	\$ 348,800	\$ 257,797	74%	\$ 14,900	\$ 363,700	4.27%
1-8-7000365-0530	Legal Fees	\$ 200,220	\$ 292,258	\$ 20,000	\$ 104,871	524%	\$ -	\$ 20,000	0.00%
1-8-7000365-0980	Contribution to Reserve	\$ 1,199,947	\$ 658,804	\$ 620,500	\$ 620,500	100%	\$ 97,500	\$ 718,000	15.71%
<b>BELLEVILLE POLICE SERVICES BOARD</b>		<b>\$ 1,435,243</b>	<b>\$ 986,754</b>	<b>\$ 1,862,200</b>	<b>\$ 1,642,481</b>	<b>88%</b>	<b>\$ 104,500</b>	<b>\$ 1,966,700</b>	<b>5.61%</b>
<b>TOTAL EXPENSES</b>		<b>\$ 23,968,294</b>	<b>\$ 25,788,622</b>	<b>\$ 28,623,000</b>	<b>\$ 21,886,989</b>	<b>76%</b>	<b>\$ 2,660,900</b>	<b>\$ 31,283,900</b>	<b>9.30%</b>
<b>TOTAL OPERATING BUDGET</b>		<b>\$ 21,238,385</b>	<b>\$ 23,538,611</b>	<b>\$ 26,131,100</b>	<b>\$ 20,179,355</b>	<b>77%</b>	<b>\$ 2,862,400</b>	<b>\$ 28,993,500</b>	<b>10.95%</b>